PCA Wild West Zones Sim Racing Steering Committee | MINUTES

22 Oct 2020 | 20:00 PDT | Discord Voice Chat

Attendees	**Absent**
Rodney Campbell, 14	Brian Granger, 8
Ed Nelson, 6	
Chip Witt, 7	
Rob Cottle, 9	
James Benard, 11	
Bret Holmes, 8	

AGENDA TOPICS

| Agenda topic: Chair Report Out |

Current registration in our zones:

Challenge: 27

Sport: 21

Club: 13

Pro: 16

Qualifying: 9

This from spreadsheet posted by James Huth.

1. All agreed to posting the minutes of last week's meeting to the public channel.
2. Rod debriefed call with Doug last week on the formation of leagues etc. National will setup and pay the fees. It was agreed to mirror national leagues with an overall WWZ league plus a league for each of the 4 classes. Rod will forward a formal request to Doug to get the leagues setup in iRacing.
3. Discussed the need for a membership coordinator, Bret Holmes graciously volunteered with a minimal of arm twisting!
4. Discussed need for a scoring coordinator. Think we may need one as we are going to have mixed class races in the same cars so some form of post-race manipulation and tabulation will be required. Rod will handle for first few races to see what's involved. But position is open if there is a volunteer. Scoring will follow current PCA format.

5. Discussed the draft rulebook that was posted by Rod. All agreed with the contents and the post-race incident review process and penalty. We will need a process to save replays (google drive etc?). It was agreed to post the draft on the public channel for further feedback.

Action items	Person responsible	Deadline
Rod to post minutes of last week's meeting	Rod	asap
Forward league setup request to Doug	Rod	25 Oct
Post WWZ rulebook on public discord channel	Rod	asap
Recommend method and means to save replays with access for members and eDE post-race	Chip?	29 Oct

| Agenda topic: eDE Coordinator Report Out |

1. Ed explained that James Huth had developed excellent guidebook on the criteria for assignment of drivers. Although the eDE group is meeting next Monday, it sounds like there will still be national oversight on the classification of drivers. New drivers will be assigned to their Zone Group and after an initial assessment at the Zone Group, James would also asses the driver to confirm and validate assessment and ultimately classify the driver.
2. There was discussion on fixed setups or not for the races. Ultimately it was decided that Challenge and Sport would run baseline fixed setup in Ruf and the Club and Pro classes would be open in the rsr with sharing of setups encouraged.
3. Track selection for first series. Ed explained that there were limited options with the "free" tracks available in iRacing. Ed proposed Okayama, WeatherTech Laguna Seca and Lime Rock and then follow IMSA schedule which was accepted.
4. Series 1 race schedule proposal(1:10 practice, 10 min 3 lap qual, 40 min race, same for both races) 7:30 PM Pacific start:
   a. 6 Nov – WeatherTech Raceway Laguna Seca – Full Course
   b. 13 Nov – Okayama – Full Course
   c. 20 Nov – Lime Rock Park – Classic
   d. 27 Nov – Thanksgiving Week no race
   e. 4 Dec – Silverstone – Grand Prix
   f. 11 Dec – IMOLA – Grand Prix
5. There was discussion on the eDE and prelude session. It was decided to run one open session on the Wed of each race week at least initially and if it becomes too big and unmanageable then we will modify as required. Ed will think about the exact format for the evenings and make a recommendation at or before next week's mtg.
6. There was discussion on special events such as an endurance team race over the holidays. Ed asked that we provide some track suggestions to him for a series of endurance races. We will work details once we have our initial series up and running.

Action items	Person responsible	Deadline
Propose format for eDE and prelude evenings	Ed	29 Oct
Suggested tracks for endurance races to Ed	All	29 Oct

Agenda topic: Communication Coordinator Report Out

1. Rob is still working on a draft letter to PCA Zone reps and will include an email blast that can be sent to all members within regions (to be geared towards encouraging members to join the sim racing league). Chip shared some of his "reflections" on how to start up a sim racing career which Rob will consider for incorporating in the email blast.
2. There was discussion on the requirement for a gatekeeper for Discord channels etc. Rod will cord with Doug on any future requirements.
3. Logo/Banner. Everyone liked the banners that Rob had created. Rod will work on finalizing them this weekend and incorporate into a banner for the cars. Rod (maybe some help from Chip!) will then create a decal tga layer for both cars based on this and the PCA decal pkg.

Action items	Person responsible	Deadline
Letter and email blast to Zones/Regions	Rob	Oct 29
Create Decal Pkg for both cars	Rod	Oct 29

Agenda topic Topic: Web Coordinator Report Out

1. Chip explained how he was working with Doug on the web page. We are the first and as a result working through some of the technical issues around access etc.
2. Once we have a schedule and content he'll start putting something together.

Action items	Person responsible	Deadline
Draft starting Web page	Chip	asap

Next Meeting: Oct 29, 8:00 PM PST on Discord