

PCA Wild West Zones Sim Racing Steering Committee | MINUTES

29 Oct 2020 | 20:00 PDT | Discord Voice Chat

Attendees

Rodney Campbell, 14
Ed Nelson, 6
Chip Witt, 7
Rob Cottle, 9
James Benard, 11
Bret Holmes, 8
Brian Granger, 8

Absent

Nil

AGENDA TOPICS

| Agenda topic: Chair Report Out |

Current registration in our zones:

Challenge: 27

Sport: 21

Club: 13

Pro: 16

Qualifying: 9

This from spreadsheet posted by James Huth, last week

1. Rod debriefed follow-up call with Doug earlier this week on the formation of leagues etc. Rod has submitted the request to Doug to form the 5 leagues to mirror the National setup. Rod explained that, based on the conversation with Doug, it was complicated and maybe not as straight forward as we have thought. But once we have the leagues formed and get in there we'll all have a better idea of what we are dealing with. Rod will follow up with Doug.
2. Rod brought up the issue of allowing other PCA Zone Groups to participate in our races. It was agreed that since our first series is a fun/shakedown series and not counting toward qualification to the national challenge, we would allow any PCA Sim Racing member to join our races if it can be setup that way in iRacing. We will close down access to the qualifying series in the New Year.

Action items	Person responsible	Deadline
Follow-up with Doug on League formation	Rod	asap

| Agenda topic: eDE Coordinator Report Out |

1. Ed explained that the new driver classification lists would be published tomorrow or over the weekend at latest.
2. We have 2 new eDE instructor volunteers for our Zone Group. Stephen Chen and Randell Ayers.
3. Ed has produced a draft lesson guide for each of the eDE sessions in series 1 and posted it to the Admin channel for comment. Possibility of posting to the web site was discussed. Ed to forward to Chip if he wants it posted.
4. The Wed eDE and prelude session will overlap concurrently. eDE will be a standalone hosted session for 1 hour starting at 7:30. The Prelude session will start at the same time and run 2 hrs allowing the eDE drivers to move over to the prelude server prior to qualifying and the race.
5. Ed asked for feedback on a track for a possible endurance race. Spa was the unanimous choice. Given that the calendar is filling up quickly, it was decided to pick a date for the race (2 Jan 20121) and get an announcement out asap. Ed will continue to work the details and format etc for the race. We will host all PCA Sim Racers for this event.

Action items	Person responsible	Deadline
eDE course outline to Chip for web page if desired	Ed	
Continue to work detail of 2 Jan endurance race	Ed	4 Nov
Get announcement out on Endurance race	Rod	asap

Agenda topic: Communication Coordinator Report Out

1. Emails have gone out to all PCA Zone Reps. Rod mentioned that that it had already filtered down to his region and that they were preparing an email blast to all members.
2. Logo/Banner. Everyone liked the banners and livery templates that Rob had created. Rod will work on cleaning up the number plates (colour coded to class colour) and get to chip asap for updating on web page.
3. Rob is also working on a round logo/badge and will share with the group when ready.
4. There was discussion on trading paints and painting cars in general for beginners. Chip agreed to update the web page to make it clear that help was available. Liam was working on a utube video but

had technical difficulty. If he is not able to produce then Chip volunteer to maybe do something alone that line.

Action items	Person responsible	Deadline
Update car class livery templates	Rob	asap
Create Round Logo/Badge	Rob	
Update Web page clarifying help with paints	Chip	1 Nov

Agenda topic Topic: Web Coordinator Report Out

1. We were the first group with a live web page. Feedback has been positive.
2. If anyone has content or updates, get them to Chip and he will update the page.
3. Rod mentioned that he will create an introduction to series 1 blurb for the web page explaining the "fun" and "experimental" aspects of the series.
4. Chip has created a Drop Box for saving replays and relevant documents. He will forward invites to all committee members who will have the ability to save and delete documents.

Action items	Person responsible	Deadline
Content for web page to Chip	All	anytime
Forward invite to Drop Box	Chip	asap

Agenda topic Topic: Membership Coordinator Report Out

1. We discussed the process for knowing about new members and making sure they have access.
2. Bret will follow up with the owner of Discord (Liam?) to make sure there is a process in place for new members to be assign to or Zone Group channel.

Action items	Person responsible	Deadline
Follow-up with Liam on Discord process	Bret	4 Nov

Agenda topic Topic: Other Items/General

1. Discussed need to have people save the replays of races. We will ask for 2 volunteers from each race.
2. Discussed drivers meetings and who would conduct. James volunteered to do the Challenge/Sport races. Rod will prep some general notes and post them on the Admin channel for comment and additions etc.

3. Discussed series points process and possibility of incorporating incident points like subtracting incident points from points earned in a race. Was decided to track alternative methods in the background for further evaluation.

Action items	Person responsible	Deadline
Prep driver briefing notes, post to Admin channel	Rod	1 Nov

Next Meeting: Nov 4, immediately following prelude race on Discord